

# DEFENCE HOUSING AUTHORITY CITY KARACHI (DHAC)

## CAREER OPPORTUNITY

As part of our commitment to nurture talent and meet future requirements, DHA City Karachi is looking for hardworking, experienced, and dedicated **Manager** to join our **HR Dte**.

Name of the Post	Qualification	Experience	Remarks
Manager HR	Bachelor's or Master's degree in Human Resources, Business Administration, or related field from HEC recognized university	5+ years of proven experience in HR management in a reputable organization	

**Note:**

- We are seeking a skilled and experienced HR professional to lead and manage our human resources operations. The ideal candidate will play a key role in developing HR strategies, managing talent, and fostering a positive workplace culture.
- Only shortlisted candidates meeting criteria will be called for interview. Desirous candidates to forward their job application alongwith detailed CV by **22 May 2025** with clearly mentioning subject posts.
- Latest photographs and photocopies of all credentials (CNIC, Degrees/Transcripts/ Certificates / Experience letters & Domicile/PRC etc) at under-mentioned address (through courier only). Applications received after due date will not be entertained.
- TA / DA is not admissible.
- **Key Responsibilities:**
  - Oversee recruitment, onboarding, and employee retention strategies
  - Develop and implement HR policies and procedures
  - Manage performance evaluation systems and employee development plans
  - Handle employee relations, conflict resolution, and disciplinary processes
  - Ensure compliance with labour laws and company regulations
  - Lead HR initiatives to improve organizational effectiveness
- **What We Offer:**
  - Competitive Salary Package, Professional growth and development opportunities
  - Supportive and dynamic work environment

Candidates are cautioned not to entertain requests for personal information from sources other than telephone number 021-36470008 (Extn: 1031).



**Director Human Resources**  
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