

**PAKISTAN DEFENCE OFFICERS HOUSING AUTHORITY**

2-B, East Street, Phase-I, Defence Housing Authority, Karachi

Telephones: +922199266801-5, +9221 111 589 589, +92215886406 (For Fax Only)

Web Site: dhakarachi.org / E-mail: dha@dhakarachi.org, tr\_dhacity@dhakarachi.org

**FORM OF APPLICATION FOR REGISTRATION ON CATEGORY "B" (BEE)  
(OVERSEAS PAKISTANIS)****Read the instructions carefully before filling**

OFFICE USE ONLY
Membership No. _____
Date _____

SERIAL

PHOTO
(Please Paste)
(Passport Size) (Attested)

**PERSONAL PARTICULARS**

1. Name : Mr./Mrs./Miss./Mst. \_\_\_\_\_
2. Marital Status:  Married  Unmarried  Divorcee  Widower  Widow
3. CNIC No. 

				-										-	
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4. NICOP/POC No 

				-										-	
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5. Pakistani Passport No. \_\_\_\_\_ 6. Other Passport No: \_\_\_\_\_
7. Nationality \_\_\_\_\_ 8. Religion \_\_\_\_\_ 9. Sect \_\_\_\_\_

**PROFESSIONAL INFORMATION**

1. Qualification \_\_\_\_\_ 2. Place of Work/Duty \_\_\_\_\_
- \_\_\_\_\_

**ADDRESS**

1. Present/ Mailing Address : \_\_\_\_\_
- \_\_\_\_\_
2. Permanent Address: \_\_\_\_\_
- \_\_\_\_\_

**PHONE / E-MAIL**

1. Office : \_\_\_\_\_ 2. Residence: \_\_\_\_\_ 3. Mobile: \_\_\_\_\_
4. WhatsApp : \_\_\_\_\_ 5. Other: \_\_\_\_\_ 6. E-Mail: \_\_\_\_\_
- (Mandatory) (Mandatory)

**PAKISTAN DEFENCE OFFICERS HOUSING AUTHORITY  
 DETAILS OF FAMILY MEMBERS (UPDATION FORM)  
 TO BE FILLED IN BLOCK LETTER**

1.	FATHER'S NAME	PHOTO (Passport size)												
	CNIC No.													
2.	MOTHER'S NAME	PHOTO (Passport size)												
	CNIC No.													
3.	SPOUSE'S NAME	PHOTO (Passport size)												
	CNIC No.													
	PH NOS. (LAND LINE/MOB)													
4. CHILDREN OVER 18 YEARS														
(1)	NAME	PHOTO (Passport size)												
	CNIC No.													
(2)	NAME	PHOTO (Passport size)												
	CNIC No.													
(3)	NAME	PHOTO (Passport size)												
	CNIC No.													
(4)	NAME	PHOTO (Passport size)												
	CNIC No.													
5. CHILDREN UNDER 18 YEARS														
(1)	NAME	PHOTO (Passport size)												
	Child Registration No.													
(2)	NAME	PHOTO (Passport size)												
	Child Registration No.													
(3)	NAME	PHOTO (Passport size)												
	Child Registration No.													
(4)	NAME	PHOTO (Passport size)												
	Child Registration No.													

Present Postal Address: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

Date: \_\_\_\_\_

Note: For change if address (if required) use next page attached.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Membership no: \_\_\_\_\_

Phone no: \_\_\_\_\_

Email Address: \_\_\_\_\_

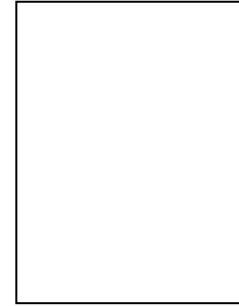
**THREE SPECIMEN SIGNATURE OF MEMBER**

**Thumb Impression**

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Signature \_\_\_\_\_



**Left (Male) Right (Female)**

**TO BE ATTESTED & VERIFIED BY MUNICIPAL OFFICER/CONSULATE GENERAL/KAFEEEL**

It is certified that Mr / Miss/Mrs \_\_\_\_\_ S/o, D/o, W/o  
\_\_\_\_\_, bearing CNIC / NICOP/POC & social security No / Aqama No \_\_\_\_\_  
residing at \_\_\_\_\_  
since (date) \_\_\_\_\_. Particulars & Family details provided by him / her are correct as  
per record.

Date: \_\_\_\_\_

\_\_\_\_\_  
**(Signature with Name, Designation & Stamp)**

**RECOMMENDED**

Date \_\_\_\_\_

\_\_\_\_\_  
DEO

\_\_\_\_\_  
Supdt Coord

\_\_\_\_\_  
**(Deputy Director M/Ship)**

# **AFFIDAVIT SPECIMEN**

I, Mr/Mrs/ Mst /Miss: \_\_\_\_\_ Son/Wife/widow/Daughter of  
\_\_\_\_\_Religion \_\_\_\_\_, adult, resident of \_\_\_\_\_  
\_\_\_\_\_ do hereby on solemn affirmation, state as under:-

1. That the particulars/informations given in the attached membership form are correct to the best of my knowledge and belief. I also understand that my membership can be cancelled at any time for providing false information. I also agree to accept my registration for Category “B” membership of the Pakistan Defence Officers Housing Authority Karachi and agree to abide by the existing Rules/Byelaws and Regulations of the Authority including the changes incorporated by the Authority from time to time.
2. That I have read and duly understand the Regulations of the Pakistan Defence Officers Housing Authority Karachi and I agree to abide by them.
3. That, I will not claim refund of the registration fee in any case except only when my application for registration in Category ‘B’ (BEE) is rejected by the Executive Board.
4. That I fully understand that as a person registered in Category ‘B’ (BEE) I shall not be entitled to the privileges of a person registered in Category ‘A’ (AYE) and that I will not be entitled for allotment of a plot in the Authority.
5. The membership may be cancelled as followings;-
  - a. If the member found/ involved in any illegal activities.
  - b. If the member found/involved in any misconduct and mal practices.
6. I understand the intimation of change of address, phone number and email address on occurrence, in addition to timely renewal of membership is the responsibility of the member. DHA will not be held responsible in case of non delivery of important papers/notices due to non updation of address/contact number’s warranting any adverse action including but not limited to cancellation of membership /allotment of plot if any.
7. I will not ask/demand for Transfer Order till I get biometric formalities carried out at DHA Karachi.

**D E P O N E N T**

# **INSTRUCTIONS**

## **For Category 'B' (Bee) Overseas Pakistani Membership**

### **General**

1. All Overseas Pakistani citizens are eligible for membership.
2. All attached documents should be duly attested by Local Municipal Officer (Country residing).
3. MUST be in possession of Original CNIC/NICOP/PASSPORT when ever appearing before DHA Designated Officer in DHA Karachi.
4. This Membership is for life and is renewable after every 05 years.
5. Applicant is required to appear personally before the DHA designated officer for signatures, digital photograph and digital finger printing for only transaction related to the plots.
6. **Provisional members(s) will not be allowed to sell their plot without completing requisite formalities as per existing procedure of DHA.**
7. **a) FEE STRUCTURE (In Pak Rupees)**

Cost of Form	Rs. 500.00
Membership Fee (Muslims)	Rs. 60,000.00
Membership Fee (Non-Muslims)	Rs. 50,000.00
Membership Renewal Fee (After 5 Years)	Rs. 5,000.00

### **b) (In Pak Rupees) For P.O.C Holder**

Cost of Form	Rs. 500.00
Membership Fee (Muslims)	Rs. 300,000.00
Membership Fee (Non-Muslims)	Rs. 260,000.00
Membership Renewal Fee (After 5 Years)	Rs. 30,000.00

### **COMPLETION OF FORM**

1. In case of more than one marriage, a detail of all wives are required.
2. All attached documents must be readable.
3. No overwriting/cutting/erasing is acceptable.
4. Incomplete forms will not be accepted.
5. No column to be left blank.
6. All columns must be filled in **CAPITAL LETTERS**.

### **DOCUMENTS TO BE ATTACHED**

1. Pay Order/Bank Draft or online through Silk Bank Ltd Acct No. 2000338756, IBAN No. PK92SAUD000232000338756, Swift Code. SAUDPKKA for Registration fee payable to Pakistan Defence Officers Housing Authority, **City Karachi**. Please attach a photo copy of the same and forward the remittance advice on email:dck.finance@dhakarachi.org
2. 2x latest passport size photographs (Self) duly attested (One on front & one on back)
3. 1 x passport size photograph of each living family member.
4. 1 x Copy of valid CNIC/NICOP/POC (Self).
5. 1 x attested photocopy of valid passport. If dual National then photocopy of both passports (Pakistani and country of stay/National)
6. 1 x attested photocopy of driving license of respective country (if applicable).
7. An undertaking duly attested by Local Municipal Officer/Consulate General/ Kafeel that Transfer Order (in case of purchasing of plot) will not be demanded by the owner prior to completion of required formalities of membership in DHA office.
8. Title documents will be send to the owner through courier service subject to his consent letter addressed to DHA (The charges will be borne by the client) for overseas shipment.
9. An amount of Rs.2000/- per membership will be paid as verification charges.

**Note: Membership form Cat "B" (Overseas Pakistani) be filled with blue ink and all attached documents duly attested/verified by Municipal Officer/Consulate General/Kafeel. The scanned copy of this form be send through email, followed by hard copy (in original) through courier.**